

**Oxford Academy & Central School Board of Education
Regular Meeting
October 2, 2023**

Mrs. Gates called the meeting to order at 5:00 p.m.

Call to Order

Mrs. Gates led those present in the flag salute.

Flag Salute

Present were Trustees: Julie Gates, John Godfrey, Nathaniel Emerson, Matthew Leach and Brian Sheridan.

Present

Interim Superintendent
School Business Manager
District Clerk

Terrance Dougherty
Erin Gramstad
Michele Rice

Visitors

Visitors

Wendy DeWind, Cameron Daniels

At 5:01 p.m., Mr. Godfrey made a motion, seconded by Mr. Emerson to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried. Mrs. DeWind, Mr. Daniels, Dr. Dougherty, Ms. Gramstad and Mrs. Rice were invited to attend.

Executive Session

At 5:10 p.m., Dr. Dougherty, Ms. Gramstad and Mrs. Rice were excused.

Excused

At 5:58 p.m., Mr. Emerson made a motion, seconded by Mr. Leach to come out of executive session.

Come out of Executive Session

Additions: 12.6 October 12 – District Lockdown/Lockout Drill - PM

**Additions/
Deletions**

Deletions: None

Present were Trustees: Julie Gates, John Godfrey, Nathaniel Emerson, Matthew Leach and Brian Sheridan.

Present

Interim Superintendent
School Business Manager
District Clerk
High School Principal
Middle School Principal
Primary School Principal

Terrance Dougherty
Erin Gramstad
Michele Rice
Dawn Hover
Greg Lehr
Brian Collier

Visitors

Visitors

Renee Johnson, Christine Long, Christopher Rovente, Courtney Emerson, Annick Donahue, Claudia Tefft, James Bohannon, Holly Abbott, Booker Davis, Scott Donahue, Holly Cirello, Melanie Maroney, Margo Barrows, Molly Winn, Jessica Pinney

Approve Minutes

Minutes

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve the meeting minutes of August 28, 2023, September 5, 2023 and September 18, 2023. Yes-5, No-0, Motion carried.

Reports/Presentations

**FFA
National
Convention**

FFA National Convention 10/30-11/5 – Mrs. Johnson presented on a trip to Indianapolis for the FFA Convention. She plans to take five students. Mrs. Johnson will research possible field trip adventures on the way to the convention. Students will attend the convention, a

Lainey Wilson concert, FFA mall, trade show, large-scale agritourism farm and a rodeo. Consensus of the board was in favor of the trip.

Department Chairs Presentations - Department chairs presented on their accomplishments, and future plans in their instructional category and level. Key topics included aligning/mapping curriculum, shared vocabulary, seal of biliteracy, bringing STEAM into the classrooms and analyzing data. Dr. Dougherty and the BOE thanked them for their accomplishments.

**Department
Chairs
Presentations**

Leadership Team Updates

Mr. Collier noted the PS is off to a great start. They participated in dress up days with the HS, and the homecoming tailgate. Assessments and benchmarks have been completed to satisfy student interventions. Open house is Thursday. Staff development day begins with a motivational speaker Brian Mendler and then purposeful people character education training. Upcoming events include fire prevention week, math professional development training, bus safety, a school fair and a Halloween parade.

PS Update

Mr. Lehr spoke about the advisory committee and students working with the same teachers year after year to build relationships. The safety team met and is preparing for district lockdown/lockout drills. The MS will hold grade level assemblies every 10 weeks. Mr. Markovich presented on cyber security and social media accounts. A Halloween dance is planned and the MS will hold at least one evening event per month for students to attend. Mr. Lehr noted new teachers are engaging in peer observation with veteran teachers. He reported modified sports numbers are strong and competitive.

MS Update

Ms. Hover noted last year's end of year student accomplishments were recognized, FFA state officers prepared breakfast for students, Mrs. Scaturro was recognized as teacher of the week and homecoming events went well. She offered thanks to many people involved with the homecoming tailgating, game, parade and dance. A career destinations event will occur in January. Ms. Hover stated 26 students were assessed and 19 are eligible to receive academic interventions in reading. She thanked the BOE for supporting a school resource officer, thanked the department chairs for a great presentation and, in honor of National Custodian Day, thanked the custodial staff for their work.

HS Update

Public Comment

Mrs. Cirello thanked the BOE for attending the tailgating event and asked that they please consider setting a yearly date for the event to help with planning and participation.

**Public
Comment**

Mrs. Johnson stated they interviewed students and parents to see what homecoming was like and met to them. She stated students need to be taught school spirit. She also suggested to start planning for the event in June or July.

Mr. Davis thanked the BOE for hiring a school resource officer.

Superintendent's Report

Dr. Dougherty thanked and recognized BOE members for their years of service in honor of School Board Recognition Week. BOE members were presented with small gifts as a token of appreciation. Dr. Dougherty shared a presentation on becoming the best version of ourselves, roles of BOE members and development. He shared letters he presented to local state representatives and spoke about the upcoming professional learning day. Other updates included the external audit, (will be presented in November), school tax collection, facilities updates on the building condition survey, capital project update and EPC project with Siemens. Dr. Dougherty shared upcoming calendar events and talked about senior citizen tax exemption income levels.

**School Board
Recognition
Week**

**Superintendent
Updates**

At 7:20 p.m., Mr. Emerson made a motion, seconded by Mr. Sheridan to enter into executive session for the purpose of other matters made confidential by state or federal law. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

**Executive
Session**

At 7:20 p.m., Ms. Hover and Mr. Collier were excused.

Excused

Mr. Emerson made a motion, seconded by Mr. Leach to appoint Dr. Dougherty Clerk Pro Tem. Yes-5, No-0, Motion carried.

Clerk Pro Tem

Mr. Emerson made a motion, seconded by Mr. Godfrey to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

CSE Minutes

At 7:25 p.m., Mr. Lehr was excused.

Excused

At 7:27 p.m., Mr. Godfrey made a motion, seconded by Mr. Sheridan to come out of executive session. Yes-5, No-0, Motion carried.

Come out of Executive Session

Communications

The BOE acknowledged a correspondence from Ms. Wildenstein.

Correspondence

Old Business

None

New Business

None

Business Office

Warrants were provided for information only.

Warrants

Mr. Sheridan made a motion, seconded by Mr. Godfrey to approve resolutions G1-G9. Yes-5, No-0, Motion carried.

10-23(1) G1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for August 2023.

Internal Claims Auditor Report

10-23(1) G2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for July 2023 as given.

Treasurers Report

10-23(1) G3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for August 2023 as given.

Treasurers Report

10-23(1) G4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

Extracurricular Account Report

July 2023	\$49,850.50
-----------	-------------

10-23(1) G5

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

Extracurricular Account Report

August 2023	\$49,850.50
-------------	-------------

10-23(1) G6

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Merger of Schools for Athletic Activity with Greene Central School District for wrestling for the 2023-2024 season.

**Athletic
Merger -
Wrestling**

10-23(1) G7

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Merger of Schools for Athletic Activity with Greene Central School District for bowling for the 2023-2024 season.

**Athletic
Merger -
Bowling**

10-23(1) G8

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Merger of Schools for Athletic Activity with Greene Central School District for indoor track for the 2023-2024 season.

**Athletic
Merger -
Indoor Track**

10-23(1) G9

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for C0011-24 AS-7 BOCES Contract Billing totaling \$383,540.66.

**BOCES
Invoices**

Personnel

Mr. Sheridan made a motion, seconded by Mr. Godfrey to approve resolution C1. Yes-5, No-0, Motion carried.

10-23(1) C1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby grant tenure to **Robin Wonka**, effective November 6, 2023, appointment date November 6, 2019, in the special tenure area of School Counselor.

**Tenure
R. Wonka/
Dorman**

Mr. Godfrey made a motion, seconded by Mr. Sheridan to approve resolutions C2 – UC2. Yes-5, No-0, Motion carried.

10-23(1) C2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2023-2024 school year.

**Substitute
Teacher**

Shelly Logerfo - Uncertified

10-23(1) C3

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Winter Coaches for the 2023-2024 school year, pending coaching certification requirements, stipend as per Oxford Teachers' Association Agreement.

**Winter
Coaches**

SPORT

Boys Varsity Basketball
Boys JV Basketball
Modified 8th Grade Boys Basketball
Modified 7th Grade Boys Basketball
Girls Varsity Basketball
Girls JV Basketball
Girls 8th Grade Basketball
Girls 7th Grade Basketball
Varsity Wrestling
Modified Wrestling

COACH

**Timothy Davis
Ronald Smith
Matthew Dowling
Brandon Stoddard
Chris Palmer
Margo Barrows
Ed Holmquist
Brenda Strauss
Craig Tefft
Greg Lehr**

10-23(1) C4

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the retroactive appointment of the following Department Chair for the 2023-2024 school year, at a prorated stipend of \$2,250.

**Department
Chair – Spec
Ed
K. Kappauf**

Spec Ed - **Katherine Kappauf**, *effective October 3, 2023*

10-23(1) UC1

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2023-2024 school year.

**Substitute
Support Staff**

Stephanie Carey - Bus Attendant PT Sub, *pending fingerprint clearance*
Karen Green - Teacher Aide PT Sub, *pending fingerprint clearance*
Terry Simpson - Custodial Worker PT Sub, *retroactive to September 6, 2023*

10-23(1) UC2

BE IT RESOLVED: Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Audrey VanDeusen** to the position of part-time School Monitor subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective October 3, 2023. (Vice: J. Dean)

**PT School
Monitor
A. VanDeusen**

Planning

Mrs. Gates noted the following reminders.

- October 4 – District Lockdown/Lockout Drill – AM
- October 5 – PS Open House, 6 pm
- October 6 – Staff Development Day/No School
- October 9 – Columbus Day & Indigenous Peoples Day - No School/Offices Closed
- October 12 - District Lockdown/Lockout Drill – PM
- October 13 – Early Dismissal Drill (students dismissed 15 minutes early)
- November 6 – Regular BOE Meeting, MS Conference Room, 6 pm

Reminders

Public Comment

None

BOE Member Comments/Concerns

Mr. Emerson thanked Mrs. Cirello for arranging the tailgate event and commented on the new sound system in the auditorium and gym.

Mr. Leach agreed with Mr. Emerson.

Mr. Godfrey thanked Mrs. Johnson and her class for their work on the flowerbeds.

Mr. Sheridan noted a lot of good things are coming together and offered thanks for the tailgating event.

**BOE
Member
Comments/
Concerns**

At 7:39 p.m., Mr. Emerson made a motion, seconded by Mr. Sheridan to enter into executive session for the purpose of the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried.

**Executive
Session**

At 9:00 p.m., Mr. Emerson made a motion, seconded by Mr. Leach to come out of executive session.

**Come out of
Executive
Session**

There being no further action to come before this Board, Mr. Emerson made a motion, seconded by Mr. Leach to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 9:00 p.m.

**Meeting
Adjourned**



Michele D. Rice
District Clerk